

Negotiating Committees

Joint Negotiating Committee

Terms of reference

- I. A Joint Negotiating Committee for discussion, consultation and negotiation as appropriate on matters under this Agreement will be established. Agreements recommended by this Committee will be submitted without undue delay by each side for appropriate ratification and will, when so ratified, be operative.
- II. Membership of the Joint Negotiating Committee will be up to five members appointed by the University and two representatives from each of the Campus Trade Unions. With the consent of both sides and normally following advance notice, advisers may be present at meetings of the Committee.
- III. The Joint Negotiating Committee will establish regular dates for meetings to be held not less frequently than once every three months to deal with matters notified to it by either side. Further meetings may be arranged by the Committee. In exceptional circumstances emergency meetings may be held at the request of either side specifying the nature of the matter to be raised.
- IV. The Chair of the Committee alternatives between the University and the Trade Unions.
- V. The secretary to the Committee will be rotated according to who chairs the meeting. If the Trade Union chairs the meeting the secretary will be from the University and if the University chairs the meeting the secretary will be from the Trade Union. The secretary will be responsible for the distribution of agenda, relevant documents and minutes of meetings.

Membership

Representing the University

- Chief Operating Officer
- Director of Human Resources
- Head of Employee Relations
- (Secretary)

Representing Unions

- Two representatives from each of the Campus Trade Unions: UNISON, Unite and UCU

University/Southampton University and College Union Joint Negotiating Committee

Terms of Reference:

- I. To consult and negotiate on matters relating to conditions of service of academic and academic-related staff and practices relating thereto, and to receive such regular information from the University and the Union as is necessary for this purpose.
- II. To consider proposals for altering such conditions or practices in accordance with the Procedure Agreement made between the University and the SUCU.

Membership

Five representatives appointed by the University and five representatives appointed by the Union each of whom shall be a member of the University or an officer or official of the University or Union.

Representing the University

- Chief Operating Officer
- A University Academic
- Director of Human Resources
- The Head of Employee Relations

Representing the SUCU

- The President
- The Honorary Secretary
- The Negotiations Secretary
- Two other members of the Executive Committee
- The Chair alternates between the Provost and the President, SUCU

Secretary

A member of the Human Resources Department